

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Coverage for Office of Finance During the Office of Finance Career  
Conference - 11 - 13 May 1983

FROM:

Director of Finance  
1212 Key Bldg.

EXTENSION

NO.

DATE

10 May 1983

DD/A Registry

83-1061/1

TO: (Officer designation, room number, and  
building)

DATE

RECEIVED

FORWARDED

OFFICER'S  
INITIALSCOMMENTS (Number each comment to show from whom  
to whom. Draw a line across column after each comment.)

1.

EO/DDA  
7D24 HQS.

11 MAY 1983 12 MAY 1983

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15.

~~Handwritten signature~~

100-20

**CONFIDENTIAL**

DD/A Registry

83-1061/1

10 MAY 1983

MEMORANDUM FOR: Executive Officer, DDA

FROM: [REDACTED]

Director of Finance

SUBJECT: Coverage for Office of Finance During the  
Office of Finance Career Conference -  
11 - 13 May 1983

1. Any matters arising during my absence while attending the Office of Finance Career Conference [REDACTED] which would normally warrant my attention on 11 and 13 May should be referred to [REDACTED], Chief, Monetary Division on [REDACTED] and on 12 May to [REDACTED] Assistant Director for Liaison [REDACTED] [REDACTED] will be on duty in Key Building.

2. [REDACTED] will be attending the DDA Staff Meeting on Thursday, 12 May. Deferred items for the OF Weekly Activity Report (4-11 May) will be included in our Weekly Activity Report covering the period 11 through 18 May 1983.

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